

Permission to Release Transcript & School Records

I give permission to the Mariemont City School District to release my transcript which includes high school courses (& junior high courses where the student received high school credit) grades, all credits, GPA and test scores that are required by the state regarding graduation. Please note that class rank will NOT be included on your transcript unless you ask for that in writing on this form.

I request that the above records be released to all schools, persons, or agencies that I request verbally, electronically, or in writing during high school years and the years following graduation.

Name of Student _____

Birth date _____

Signature of parent/guardian _____

Signature of student _____

Date _____

* Please note that transcripts cannot be sent until all school fees are paid.

* I understand that I need to request my transcript three weeks before it is due.