

PTO Programs and Services

Fundraising Opportunities

PROGRAM	DESCRIPTION	CHAIR DUTIES	COMMITTEE DUTIES
Bigg's Cards	When you fund your Bigg's gift card and use it to buy groceries, Bigg's refunds 4% of the total to our school. It's an easy way to earn money for our school!	Promote program and provide cards to families	
Book Fair	We hold a large book sale every November in conjunction with the Scholastic Book Company. A lot of fun and interesting books are offered to all ages, and all profits go to our library.	Plan and set up the sale and coordinate volunteers	Help with setup, help shoppers select books, work checkout table
Box Tops	We collect Box Tops, which are found on many popular grocery products, as part of the Box Tops for Education program. Our school earns \$.10 for each Box Top.	Promote program, collect Box Tops and send them in for reimbursement	
Green Bean Delivery	TPE families can sign up with Green Bean Delivery to have fresh, organic produce delivered to their home each week. Green Bean also offers organic and/or local meats, dairy products and other groceries. TPE earns cash back on all purchases.	Promote program, act as liaison with Green Bean	
Innisbrook Fundraiser	TPE participates in Innisbrook's fall fundraiser by selling wrapping paper, magazines, and gourmet gift items.	Promote program, act as liaison with Innisbrook and coordinate delivery of items	Help chairs as needed
Kroger Cards	When you load your Kroger card and use it to buy your groceries or gas, Kroger refunds 4% of sales to our school. It's an easy way to earn money for our school just by doing what you do every day!	Promote program and provide cards to families	
Pumpkin Festival and Pumpkin Festival After Dark	Our largest fundraiser, Pumpkin Festival is a Halloween-themed community event featuring games, a haunted house, food and much more. Pumpkin Festival After Dark is a separate, adults-only bid and buy event including a silent and live auction and live entertainment.	Plan, organize and set up event; manage a large team of volunteers	Many opportunities including running games, raffle, food service, sponsorships, recordkeeping, prepay parties, auction items, and more!
Sportswear	TPE sportswear and accessories are sold to raise funds and promote school spirit.	Select items to sell, promote items, collect orders and deliver items	Help select, sell and deliver items.
Spring Thing (new for 2011-12!)	Formerly held in the fall, this fun afternoon is now a welcome party for spring. The children run out of school to buy candy, home-baked treats, novelty items and TP sportswear.	Plan, organize and set up event; manage team of volunteers	Many opportunities including baking, working a table, helping with flower sale

Special Events and Enrichment Programs

PROGRAM	DESCRIPTION	CHAIR DUTIES	COMMITTEE DUTIES
Art Show	In the spring, Terrace Park holds an art show displaying our students' finest artwork.	Plan and set up art show	Help with setup as directed by chairperson
Author Visit	Each year the Mariemont School District invites authors of children's literature to visit our schools.	Work together with Mariemont Elementary and our librarians to choose author and plan and promote visit	Work together with Mariemont Elementary and our librarians to choose author and plan and promote visit
Chess Club	Chess club provides an opportunity for students to boost their brainpower by learning the game of chess in after-school classes and summer camps.	Work with instructor to plan classes, promote classes and handle registration	
COSI	The Columbus Museum of Science and Industry visits the school every year to conduct a half-day science program for all students.	Coordinate program logistics and volunteers	Assist with program
Environmental Club	Through fun events and programs, including an Earth Day celebration, TPE students learn about recycling and caring for their environment.	Plan and organize events throughout the year	Help with events as directed by chairperson
Everybody Counts	This program is designed to teach our children about the many types of physical and mental handicaps present in our world today.	Coordinate logistics of the predesigned program for grades K-6 and manage volunteers	Conduct pre-designed program in classrooms
Field Day	Held close to the end of the school year, Field Day is a fun day of field games such as line soccer and water balloon toss.	Work with the PE teacher to plan, organize and execute the day; manage volunteers	Run games, man water stations and provide oranges, popsicles and minimal first aid when necessary; help with cleanup
Fine Arts	The PTO brings several fine arts productions to TPE for all students to enjoy. Each grade also gets to attend an age-appropriate field trip in one arena of fine arts.	Select and coordinate productions	
Flying Pig Kids' Marathon	The goal of Flying Pig Kids' Marathon is to promote childhood fitness, family fun, and a lifetime marathon of healthy habits. Students complete a marathon over several months by participating in a one-mile group walk/run each week. A final mile "race" is held the first week in May and/or children can complete their final mile downtown the weekend of the Flying Pig marathon and cross the official "swine line."	Promote event and lead weekly walk/runs or other fitness activities	Participate in walk/runs and fitness activities
Grandparent/Parent Day	Just before Thanksgiving, this special day welcomes grandparents, parents and special friends to our classrooms for a morning of shared learning with our students.	Promote event, provide morning refreshments and manage volunteers	Staff check-in table

Happen, Inc.	Happen, Inc. is a community outreach program that conducts after-school enrichment classes for TPE students. These interactive sessions feature fun, engaging characters who use humor and hands-on art projects to teach positive life lessons.	Select classes, promote program and manage registration; coordinate volunteers	Help with enrichment classes
Kindness Retreat	The 5 th grade classes from both Terrace Park and Mariemont attend a day-long retreat conducted by Youth Frontiers to reduce bullying and set a positive tone of kindness among students.	Coordinate location of retreat, greet guests, bring refreshments	Help in classroom with pre- and post-retreat exercises
Library/Birthday Book Club	The birthday book club is a fun chance for our students to purchase a book to add to the library collection on their birthday.	Promote program and coordinate book purchases; manage volunteer schedule	Help with re-shelving books
Recognition Night	In February, an awards ceremony recognizes students achieving an academic average of Merit Roll or Honor Roll.	Coordinate refreshments and set up event	
6th Grade Breakfast	Prior to the sixth grade graduation ceremony, the PTO provides a light breakfast for our sixth graders and their families.	Plan and execute the event	Help with food and setup
6th Grade Play	In May, the sixth grade class puts on a play.	Work with the music teacher, director and a large committee to produce the play	Many opportunities including helping with practices, costumes and sets, and much more!
6th Grade Slide Show	During the graduation ceremony, a slide show is shown which contains photos of each sixth grade student throughout the year.	Take, collect and organize photos and produce the slide show	Take, collect, and organize photos
6th Grade T-Shirts	The sixth graders are given t-shirts to commemorate their last year at TP.	Design, order and distribute shirts	
Spanish	Students in grades K-2 have the opportunity to take after-school Spanish classes. (Spanish is part of the regular curriculum starting in grade 3.)	Set up and promote classes and manage registration	
Talent Show	The Talent Show is held every May for students wanting to showcase their many abilities from singing to magic tricks.	Managing auditions and practices and organizing the show	Help chairperson as needed

Ongoing Services

PROGRAM	DESCRIPTION	CHAIR DUTIES	COMMITTEE DUTIES
Directory	The PTO provides each TP school family with a free directory listing all students, parent names and contact information.	Create directory and manage printing and distribution	
Door Decorations	The PTO likes to enhance the front entrance of the school with attractive seasonal decorations.	Purchase and install decorations	
Giving Tree	During the holidays, we collect donations to help needy families in our school district or in other parts of Cincinnati. The money collected is used to purchase Christmas gifts for these families.	CONFIDENTIALLY identify families, promote the program, purchase and deliver gifts	
Kindergarten Transition	The school holds several events to help make kindergarten an easy transition for our youngest students. At the end of summer, Popsicle Night gives kindergarteners a chance to meet their teachers in a casual setting. In March, TPE holds a kindergarten registration for parents of incoming kindergarten students.	Coordinate refreshments and setup	
Lost and Found	Our PTO volunteer lends order to our lost and found by displaying lost items so they are easily identified. Twice a year unclaimed items are donated to a needy charity.	Facilitate return of items, donate unclaimed items	
Room Parent Coordinator	Room parents assist our teachers in a variety of ways throughout the year, such as coordinating classroom parties and teacher gifts.	Recruit parents for each classroom and oversee any coordination needed throughout the school year	
Scholarships	Each year the PTO awards two \$500 college scholarships to graduating seniors of Mariemont High School. These scholarships are awarded based on how well-rounded the student is and his/her response to an essay question.	N/A	
School Kits	As a service to our parents, the PTO offers pre-assembled school supply kits for purchase.	Coordinate promotion, sale and distribution of the kits	
Sunshine	Throughout the school year, the PTO recognizes staff birthdays and other events in the school.	Purchase any small gifts to be given from PTO	
Teacher Appreciation Week	The PTO coordinates activities and surprises for our staff in the Spring.	Plan the week and work with room parents and parents to celebrate our wonderful staff	Help chairperson as needed
Teacher Conference Dinners	During parent-teacher conferences in November and February, the PTO provides our staff with a nice a la carte dinner in appreciation.	Plan and set up meal; coordinate volunteers	Bring food

Teacher Luncheons	The PTO sponsors two luncheons for the teachers during the school year to thank them for their work. One is held in December and the other luncheon is during Teacher Appreciation Week.	Plan and execute luncheon; coordinate volunteers	Bring food, help with setup and cleanup
Teacher Treats	Every Wednesday morning, our PTO provides our staff with “sweet” treats in the teacher’s lounge.	Compile and manage volunteer schedule	Bring treats
Vision/Hearing Screening	A PTO volunteer works with school health aide to coordinate and administer vision and hearing screenings for kids in grades 1, 3 and 5.	Help administer tests	Help administer tests
Welcome Night/New Families	In August, we welcome new families to our school for an evening of tours and provide important information about the upcoming school year.	Plan and coordinate event, supply refreshments	Staff welcome table, serve refreshments
Yearbook	TPE commemorates every school year with a yearbook available for purchase by the students.	Take and compile photos, create layout, coordinate yearbook orders	Take photos, help with layouts