

Exhibit 3

## **FACILITIES ASSESSMENT SUMMARY – TPE STAFF AND BUILDING TEAMS**

### **TERRACE PARK ELEMENTARY – STAFF COMMENTS (10-14-08)**

#### Academic Core

- Carpeted Areas In Classrooms For Small Group Discussions
- Keep Outside Doors In Classroom – Easy Access – Faster During Fire Drills
- Hallway Alcove Or Closet With Laptop Storage/Charging
- Sinks In Each Classroom
- Quiet HVAC
- Outdoor Learning Lab
- Learning Garden Area
- Display Boards (Options) For Student’s Work
- Science Lab
- Classrooms Equipped With Sinks
- Large Storage Closet In Each Classroom
- Primary Classrooms With Doors To Outside – Love Them – Want To Keep These
- Individual Lockers/Cubbies – Larger – To Fit A Bookbag Avoid Lice
- Quiet HVAC - Currently Needs To Be Turned On And Off To Teach
- Larger Classrooms – More Storage – Stations & Work Centers
- Larger Classrooms – Room For Desks, Reading Rug, Center Area, Small Group Tables
- Smaller Room Off Classroom For Group Work, Tutoring, Test Taking – Hall Is Nois
- Access To A Restroom Directly From The Playground
- Large Multi-Purpose Room To Be Used By Whole Grade Levels, Larger Groups For Activities
- Classroom Storage Closet – Science & Math Materials Are Currently Stored In Separate Room/Floor
- Sink/Restroom In Primary Classroom – Easy To Rinse/Clean Items – Always Supervised
- All Furniture Easily Rolled/Moved So Teacher Can Change Work Spaces As Needed
- Lots And Lots Of Built In Storage Areas For Equipment, Extra Books & Supplies
- Security Door Within The Building
- Linens For Lab Cleanup
- Lockers Designed With Book Bags And Text Books In Mind No Sharing Of Coats Or Hats
- Washer & Dryer
- Counter Tops That Allow Lap Tops To Be Turned On And Waiting For Students To Use
- Streamlined Computer Stations – Takes Too Much Space Now
- Drinking Fountains In Each Classroom
- Larger Classrooms That Would Allow A Group Work area
- Carpeted Classrooms
- Lots Of Windows For Natural Light

#### Administrative

- On-Line Building Calender – All Staff Can Add And Delete Items
- Centrally Run Clock System So All Clocks In Building Are The Same
- System To Communicate Effectively With The Playground
- Teacher’s Lounge/Work Room For Teacher’s Only – Separate Room Needed For Student Tutoring/Parent Meetings
- Front Door Needs To Be More Apparent To Visitors
- More Security – Office Needs To Be By Front Door – No Access To School Unless Registered With Office
- Security Intercom/Buzzer In The Office To Speak To Visitors Outside Of Entrance
- Office Next To Main Entrance W/Windows To Hallway – Not An Open Area
- Pa/Bell System That Reaches The Entire School

12/16/08

Exhibit 3 - Facilities Assessment Summary – TPE

Staff and Building Teams

Page 1

- A PTO Work Room And Storage Area
- Secure Area To Store Files And Office Supplies
- Separate Male/Female Restrooms
- Nurse's Room That Is Private And Large Enough For Children To Lie Down
- A Counter In The Office
- Telephone System: User Friendly, Transfer Features, Incoming & Holding Call Identification – Headset Avail.
- Upgrade Electric To Accommodate Modern Features – Ice Maker, Microwave, Etc.

#### Art

- More Storage
- More Sinks
- Separate Area For Kiln
- Smartboard
- Quiet Units For Heating & Air Conditioning
- Tile Floor
- Lots Of Light
- Lots Of Storage

#### Cafeteria

- Ac In Lunchroom And Kitchen

#### General Design

- K-3 Building 4-6 Building (Multiple Requests)
- More Electrical Outlets – Only Have 3 My Room, Cannot Use Extension Cords
- Outdoor Storage For Playground Equipment
- K-2 At TPE; 3-4-5 At Me; 6-7-8 At Fe; Hs The Same Reduce Costs – Promote Unity
- Access To Rest Rooms From The Playground
- Sinks In Every Classroom With Hot And Cold Water
- Bathroom And Drinking Fountain In Primary Classrooms Would Save Lots Of Teaching Time
- Storage Area For Extra Tables, Chairs, Etc.
- Working Bathroom On The 2<sup>nd</sup> Floor – Asap

#### Library

- Separate Computer Lab Or Media Center – Multiple Requests
- Wireless Access Throughout Entire Building

#### Music

- Stage Not Located In Gym – No Interruptions To Pe Class, Safe For Props & Equipment, Better Acoustics
- Dedicated Music/Band Rooms – Well Insulated – Stereo – White Board Set-Up – Storage

#### Phys Ed

- Stage Not Located In Gym – No Interruptions To Pe Class, Safe For Props & Equipment, Better Acoustics
- Dedicated Music/Band Rooms – Well Insulated – Stereo – White Board Set-Up – Storage

#### Special Ed

- Small Spaces To Send Small Groups That Teacher Can Still See - Glass Walls?
- Intervention Specialist Working W/Both Gifted And Special Needs – One For Each Grade Level
- Break Out Rooms Designed For Enrichment-Reinforcement 1:1 Reading – Parent Vol – Title 1
- Thematic Teaching Across The Curriculum – Reading, Writing, Art, Music, Ss, Science, Math
- OT/PT Would Like A Classroom
- With A Swing Hook Up
- Complete Special Education Facilities With Storage
- Intervention Specialists In Close Proximity To Grade Levels With Whom They Are Working With

- Lab Designed For Science Enrichment Internet Based Learning – Ie: Math/Science Connected W/Nasa Reps
- Increase Opportunities For Community-Based Learning Relationships W/Business
- Applied Learning

## **TERRACE PARK ELEMENTARY – STAFF COMMENTS (11-5-08)**

(Admin, Teacher And Parent Reps)

### Academic Core

- “Community Center”
- Keep An Elementary School In Terrace Park
- K-6 Together
- Better Lighting
- Celebrate Historic Quality Of Building
- Direct Outdoor Access At Kindergarten Room
- Building Is At Capacity More Classrooms

### Administrative

- Fire Safety – Corridor To Kindergarten Wing
- Conference Space
- PTO Storage Space (Clean)

### Art

- Dedicated Art Space (Per Teacher?)

### Cafeteria

- Storage
- Real Auditorium
- Ice Maker/Refrigeration For Events
- More Space
- Upgrade Kitchen Equipment
- Promote Social Interaction

### General Design

- “Green Building” Concepts
- Reorganize Grades ‘A Community Decision’
- Maintain Green Space
- Keep 6<sup>th</sup> Grade With Elementary School
- Community School

### Library

- 21<sup>st</sup> Century Media Center
- “Study Zone”
- Outdoor Access To Media Center

### Music

- Sound Proofing
- Not In Basement

### Pedagogy

- Maintain Historic Quality
- Playground Surfacing
- Terrace Park Elementary Stays!

Phys Ed

- Future Flexibility
- Climbing Rope/Wall
- Retractable Bleachers
- Additional Community Space
- Community Center: ADA Access - After Hours
- Storage

Special Ed

- Would Like A Gifted Program
- Consistent Intervention Specialist